

Student exchange of Bachelor and Master students

In order to apply for an exchange at the University of Kuopio, please fill in the electronic exchange application via the Bridging the Gap website(<http://bridging-the-gap.eu/en/Home/Welcome/>). We can only process your application if it includes all the required attachment 1-4 listed below. Please make sure you have attached to the electronic application ALL of the following attachments by 6th DECEMBER 2009 (the deadline has been postponed):

1. Official transcript of academic records

This is an official document that contains details of courses/ modules that you have completed at university level (name of course/module, credits gained, grades received etc). Please also include an explanation of credit and grade systems of your university. In some countries the transcript of academic records is also called 'syllabus', 'marksheet' or 'statement of marks'.

2. Letter of Motivation (including impact on sustainable development)

3. Learning agreement form signed by you and your university coordinator (this is a list of the courses that you want to complete during your exchange at the University of Kuopio) Use this learning agreement form: <http://www.uku.fi/intl/opiskelijat/lomakkeet/learningagreement.pdf>

List of courses offered in English in Kuopio are here:

<http://www.uku.fi/intl/english/prospective/studies/isp.pdf>, choose courses from this list to include in your learning agreement

4. certification of language skills or self evaluation with online tools.

PLEASE NOTE: if it is not possible for you to include these documents to the electronic application, you can send them to my e-mail address.

Best regards,

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